

# SPLASH Sanitation Meeting Tuesday Morning Notes

Kigali

## Communication

- Share our proposals
- FAME – website and intranet – pdf
- 3KNET – web and intranet
- U-ACT – to check
- MAFADY – let Anne have version
- CLASS A – Yes, ok without

## Teleconferences

- Quarterly teleconference between consortia leads and Anne
  - Time to give date and time information
  - Discuss:
    - Progress
    - Plans – looking backwards and forwards including travel (e.g. meetings)
    - Coordinating with others (may fall out of conversation)
  - Anne to do summary of key points and email
- Website - Julie

## Reporting

- 6 Monthly reports
  - Contracts started 1<sup>st</sup> April
  - 1<sup>st</sup> reporting period 1<sup>st</sup> April – 30<sup>th</sup> September
  - 2<sup>nd</sup> \*\* reporting 1<sup>st</sup> October – 31<sup>st</sup> March
    - Financial audit required
    - Reports to be sent within 45 days of end of period – 15<sup>th</sup> November
    - Reports to Manfred (SDC) and Anne (WEDC)

## Technical Review

- Technical review
  - Roland Schertenleib – EAWAG
  - Rebecca – WEDC
  - Mugo – WUSP
- Technical reports then go to SDC and other donors (BMGF, ADA, MAEE, SIDA, DFID)
- Finally, comments will be provided back to consortia

## Financial Reporting

- Summary every 6 months
- To give expected and actual expenditures
  - Within each budget line, allowed up to a 10% variation with explanation
  - If need to go above 10%, must explain and get approval from SDC